



CITY COUNCIL AGENDA REPORT

MEETING DATE: July 19, 2011

ITEM NUMBER: **CC-10**

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA AUTHORIZING ACCEPTANCE OF A GRANT AWARD FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY (DHS).

DATE: JUNE 22, 2011

FROM: POLICE DEPARTMENT- FIELD OPERATIONS DIVISION

PRESENTATION BY: ROBERT CISZEK, LIEUTENANT
FIELD OPERATIONS, AREA II COMMANDER

FOR FURTHER INFORMATION CONTACT: BOB CISZEK
(714) 754-5012

RECOMMENDED ACTION:

Adopt Resolution that authorizes the Chief Executive Officer (CEO) or his designee to accept the Grant award from the U.S. Department of Homeland Security (DHS).

BACKGROUND/ ANALYSIS:

The U.S. Department of Homeland Security, through the California Emergency Management Agency (CalEMA), is distributing funding to local governments under the FY 2010 Buffer Zone Protection Program (BZPP). The funding is to be used to increase the preparedness capabilities of jurisdictions responsible for the safety and security of communities surrounding high-priority pre-designated Tier 1 and Tier 2 critical infrastructure and key resource (CI/KR) assets, including chemical facilities, financial institutions, nuclear and electric power plants, dams, stadiums, and other high-risk/high-consequence facilities, through allowable planning and equipment acquisition. The identity and location of CI/KR sites are considered sensitive information and are only provided to appropriate state and local officials for official use only. Specific BZPP sites within 50 States and one territory have been selected by the U.S. Department of Homeland Security based on their level of risk and criticality. These sites were selected by U.S. Department of Homeland Security based on approval of a local agency's Vulnerability Reduction Plans, which were developed through collaboration of the sites, CalEMA, and the FBI. Applications are submitted after sites have been notified of their selection and award amount.

In February 2010 the Costa Mesa Police Department was notified of the selection of the federally-identified site within the City of Costa Mesa and the related award of \$198,000. DHS personnel, the identified entity staff and Costa Mesa Police Department Staff worked together on the BZPP grant application. The Costa Mesa Police Department submitted the application and was approved to receive the grant in February 2011. The

City of Costa Mesa is awarded the grant but it is staff's recommendation to have the grant be administered by the County of Orange. The County of Orange will then assume all audit requirements and liability concerns related to the grant. The recipients of grant funds will be required to execute the Agreement to Transfer Funds for 2010 Buffer Zone Protection Program Purposes prior to receiving grant funds.

Because the grant is a straight pass-through administered by the County of Orange to the recipient entity, the funding will be placed in a trust fund set up by the County of Orange until it is distributed to the recipient entity, and will not be added to the budget.

ALTERNATIVES CONSIDERED:

None.

FISCAL REVIEW:

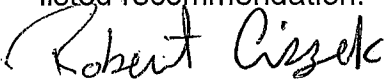
There are no City funds required to obtain the grant. The only City funds recognized at this time is from staff time to review this report.

LEGAL REVIEW:

The City Attorney's Office has reviewed the Grant Agreement and associated documents and has approved it as to form and content.

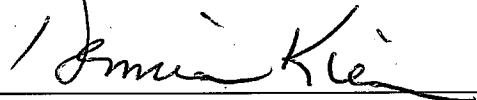
CONCLUSION:

Based upon an analysis of the Grant Agreement and the available benefits to the City offered by the award of the grant, Department staff supports the approval of the above listed recommendation.



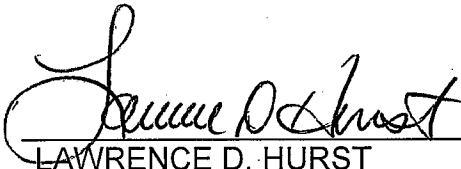
ROBERT CISZEK

Area II Commander



DENNIS KIES

Chief of Police



LAWRENCE D. HURST

Finance Director



TOM DUARTE

City Attorney

DISTRIBUTION: CEO
City Attorney
Finance Director
City Clerk

ATTACHMENTS: 1 Grant Approval Letter

EDMUND G. BROWN JR.
GOVERNOR

MIKE DAYTON
ACTING SECRETARY



Cal EMA
CALIFORNIA EMERGENCY
MANAGEMENT AGENCY

March 1, 2011

FOR OFFICIAL USE ONLY

Sheriff Sandra Hutchens
Sheriff-Coroner
Orange County Sheriff's Department
2644 Santiago Canyon Road
Silverado, CA 92676-9719

SUBJECT: Approval Notification of BZPs and VRPPs
FY 2010 Buffer Zone Protection Program
Grant No. 2010-BF-T0-0020, Cal EMA ID # 059-00000

Dear Sheriff Hutchens:

I am pleased to inform you that the FY 2010 Buffer Zone Plans (BZPs) and Vulnerability Reduction Purchase Plans (VRPPs) for the following jurisdictions have been approved by the California Emergency Management Agency (Cal EMA) and the Federal Department of Homeland Security (DHS).

As the subgrantee, you and/or the responsible jurisdictions may now proceed with procuring the requested equipment identified in the approved VRPPs. However, prior to grant reimbursement, the subgrantee must provide Cal EMA with a Governing Body Resolution, Grant Assurances, and Financial Management Forms Workbook. I ask that you provide these documents as soon as possible to avoid any delays in reimbursements. For document templates or questions regarding these documents, please contact Peter Town, Cal EMA Grants Management Division, at (916) 322-1503 or peter.town@calema.ca.gov.

Enclosed for your records are the approved VRPPs and a Subgrantee Informational Sheet. Please review these documents carefully and if you have any questions or need further assistance, please contact Jose Lara, Critical Infrastructure Protection Division, at (916) 324-6120 or jose.lara@calema.ca.gov.

Sheriff Sandra Hutchens

March 1, 2011

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Thank you for your valuable efforts in protecting California. We look forward in working with you and the responsible jurisdiction in successfully implementing the Buffer Zone Protection Program.

Sincerely,

A handwritten signature in black ink, appearing to read "Joanne Brandani".

Joanne Brandani

Chief, Critical Infrastructure Protection Division

Enclosures

cc: Donna Boston, County Emergency Manager, Orange County Sheriff's Department
Michelle L. Anderson, Administrative Manager I, Orange County Sheriff's Department,
Operations Support Division/Emergency Management Bureau
Cal EMA CIP Division

**2010 Buffer Zone Protection Program
Informational Sheet for BZPP Subgrantees
Updated February 2011**

For Official Use Only (FOUO)	The identity and location of CIKR sites are considered sensitive information and may only be provided to appropriate State and local officials for official use only. Site information associated with BZPP, including Buffer Zone Plan and VRPP, must be properly safeguarded and handled in accordance with its designated markings.
Protected Critical Infrastructure Information (PCII)	<p>The PCII Program, part of the U.S. Department of Homeland Security's (DHS) National Protection and Programs Directorate (NPPD), is an information protection program to enhance information sharing between the private sector and the government. Qualifying information voluntarily submitted to the government and validated as PCII is protected from public disclosure under the Freedom of Information Act (FOIA) and similar State and local disclosure laws, and use in civil litigation.</p> <p>DHS and other Federal, State and local analysts use PCII in pursuit of a more secure homeland, focusing primarily on:</p> <ul style="list-style-type: none">• Analyzing and securing critical infrastructure and protected systems;• Identifying vulnerabilities and developing risk assessments; and• Enhancing recovery preparedness measures <p>Additional information regarding PCII can be found at http://www.dhs.gov/xinfoshare/programs/editorial_0404.shtm</p>
Performance Period	Subgrantee performance period ends February 31, 2013.
Governing Body Resolution	Subgrantees must submit a Governing Body Resolution to Cal EMA prior to drawdown of funds. Mail Resolution to: California Emergency Management Agency, ATTN: Peter Town, Grants Management Division, 3650 Schriever Avenue, Mather, CA 95655. Questions should be directed to Peter at (916) 322-1503 or peter.town@calema.ca.gov .
Grant Assurances	Subgrantees must submit a signed Grant Assurances Form to Cal EMA prior to drawdown of funds. For copies of the form contact Peter Town, Cal EMA Grants Management Division, at (916) 322-1503 or peter.town@calema.ca.gov .
Liquidation Period	Final request for reimbursement for the 2010 BZPP must be received by Cal EMA no later than 30 days from the expiration date of the subgrantee performance period. At the completion of this 30-day subgrantee liquidation period, Cal EMA may disencumber and redirect any remaining funds.
Reimbursement Request Form	Subgrantees should download the Financial Management Forms Workbook located on Cal EMA's website under OHS Divisions, Grants Management tab at www.calema.ca.gov . Grant reimbursement questions should be directed to Peter Town at (916) 322-1503 or peter.town@calema.ca.gov .
Grant Reporting	Subgrantees must prepare and submit performance reports to Cal EMA for the duration of the grant performance period, or until all grant activities are completed and the grant is formally closed. Subgrantees must complete a Biannual Strategy Implementation Report via online Grants Reporting Tool (GRT) at https://www.reporting.odp.dhs.gov , and will also be required to submit additional information and data requested by Cal EMA. Questions regarding BZPP reporting should be directed to Peter Town, Grants Management Division, at 916-322-1503 or peter.town@calema.ca.gov .
Modification Request	Modification requests to BZP or VRPP are considered on a case by case basis and should be directed to Jose Lara, Critical Infrastructure Protection Division, at (916) 324-6120 or email at Jose.Lara@calema.ca.gov .

RESOLUTION NO. 11-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AUTHORIZING APPLICATION FOR, AND ACCEPTANCE OF, A GRANT AWARD FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY (DHS).

THE CITY COUNCIL OF THE CITY OF COSTA MESA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the U.S. Department of Homeland Security (DHS), has made funds available through the California Emergency Management Agency (CalEMA) for a Buffer Zone Protection Plan grant , as set forth in the Grant Agreement; and

WHEREAS, the City of Costa Mesa supports the grant goals and wishes to participate in the Buffer Zone Protection Plan; and

WHEREAS, the City of Costa Mesa has been awarded \$198,000 from the California Emergency Management Agency (CalEMA); and

NOW, THEREFORE, BE IT RESOLVED that, the City Council of Costa Mesa hereby approves the application for and acceptance of a grant from the California Emergency Management Agency (CalEMA) and the Chief Executive Officer or his designee is hereby authorized to implement this authorization.

PASSED, APPROVED, AND ADOPTED this 19th day of July, 2011.

Gary Monahan, Mayor

ATTEST:

APPROVED AS TO FORM:

Julie Folcik, City Clerk

Tom Duarte, City Attorney